

**MINUTES OF A REGULAR MEETING
OF THE
EULESS CITY COUNCIL
Tuesday, October 25, 2016**

A regular meeting of the Euless City Council was called to order by Mayor Linda Martin at 4:31 p.m. on Tuesday, October 25, 2016, in the Precouncil Conference Room of City Hall, 201 North Ector Drive. Those present included Mayor Linda Martin, Mayor Pro Tem Perry Bynum, Council Members Tim Stinneford, Jeremy Tompkins, Linda Eilenfeldt, and Harry Zimmer. Council Member Eddie Price arrived at 4:37 p.m.

During the Precouncil meeting:

- Council Member Linda Eilenfeldt congratulated the Library and Parks and Community Services Departments for their work in organizing the Masterworks Series performance by the Little Skynyrd Band Friday, October 14, 2016, as well as participating in the HEBeFit Health Fair on Saturday, October 15, 2016. Additionally, she expressed her appreciation to the City employees who volunteered during the 6Stones Community Powered Revitalization (CPR) Blitz Friday, October 21, 2016 and Saturday, October 22, 2016.
- Mayor Pro Tem Perry Bynum advised that the North Central Texas Council of Governments (NCTCOG) Emergency Preparedness Department, in collaboration with local jurisdictions have scheduled a large scale emergency management training exercise called Big X 2016. The exercise will be held November 11 through November 13, 2016, at numerous locations in North Texas.
- Mayor Linda Martin provided an update regarding her husband, Don's, health.
- Council Member Tim Stinneford inquired about new directional signage leading to Softball World.
- City Manager Loretta Getchell reviewed the regular agenda.
- Library Administrator Sherry Knight provided the Library update including information about Cloud Library and e-books as well as programs offering legal forms and language learning software.

Discussion ensued regarding promoting new programs.

- Director of Planning and Economic Development Collins presented the Development update, including the current commercial and residential development. Additionally, discussion followed regarding specific use permit requirements and businesses failing to comply with terms.

- Finance Director Janina Jewell presented the Financial update for sales tax and car rental tax for the period ending August 31, 2016.
- Assistant City Manager Chris Barker presented the Capital Projects update and advised that the temporary fencing at the City Hall campus has been removed as construction of the courtyard nears completion. He advised that staff is tentatively scheduled to move in to the recently renovated Planning and Engineering Building in mid-November.

Additionally, he provided a Transportation update regarding the Ector Drive waterline project and Midtown Express project (SH 183.)

- City Manager Getchell discussed Board and Commission appointments.

CLOSED SESSION

The City Council convened into closed session at 6:05 p.m. for deliberation regarding the following:

Seek legal advice from the City Attorney as authorized by Section 551.071 of the Texas Government Code related to:

- Open Meetings Act and Public Information

The purchase, exchange, lease or value of real property as authorized by Section 551.072 of the Texas Government Code related to:

- Glade Parks

The appointment, employment, evaluation, reassignment, duties discipline or dismissal of a public officer or employee as authorized by Section 551.074 of the Texas Government Code related to:

- Planning and Zoning Commission, Zoning Board of Adjustment, and Civil Service Commission

The City Council recessed closed session at 6:42 p.m.

COUNCIL CONSIDERATION OF SCHEDULED ITEMS – COUNCIL CHAMBERS

The Euless City Council continued their meeting in the Council Chambers at 7:00 p.m. for consideration of scheduled items.

STAFF MEMBERS PRESENT

City Manager Loretta Getchell
Deputy City Manager Bob Freeman
Assistant City Manager Chris Barker
City Attorney Wayne Olson

City Secretary Kim Sutter
Deputy City Secretary Lindsay Wells
Police Chief Mike Brown
Director of Planning and Economic Development Mike Collins
Director of Public Works Hal Cranor
Finance Director Janina Jewell
Director of Parks and Community Services Ray McDonald
Fire Chief Wes Rhodes
Information Services Administrator Scott Joyce
Library Administrator Sherry Knight
Fleet and Facilities Administrator Kyle McAdams
Human Resources/Risk Administrator Carolyn Marshall
Texas Star General Manager Glenda Hartsell-Shelton
Municipal Court Manager Teresa Alexander

VISITORS

Heath Barber
Jeff Keller
Tyler McGuire

Betty Priddy
Gene Shawl
Pam Shawl

Barney Snitz
Faye Stinneford
Peggy Vandiver

INVOCATION

Finance Director Janina Jewell gave the invocation.

PLEDGE OF ALLEGIANCE

Council Member Harry Zimmer led the pledge of allegiance.

ITEM NO. 1. PRESENTATION OF EMPLOYEE OF THE MONTH FOR NOVEMBER

Municipal Court Manager Teresa Alexander introduced Deputy Court Clerk Jerrie Keller. Jerrie was accompanied by her husband, Jeff, nephew, Ryan, his wife, Stacy, friends, Faye Stinneford and Barney Snitz, and members of the Municipal Court.

Mayor Martin presented Jerrie with a plaque and certificate commemorating her selection as employee of the month for November 2016 and also a Bronze Presidential Service Award in recognition of her volunteer hours benefitting the Euless Citizens Police Academy.

REGULAR AGENDA

ITEM NO. 2. APPROVED RENEWAL OF RFP NO. 011-13

Assistant City Manager Barker advised that the renewal of RFP No. 011-13 continues the contract with American Municipal Services, 3724 Old Denton Road, Carrollton, Texas, for Utility Billing and Municipal Court collections services. The initial contract was awarded by council on October 22, 2013, for an initial three year period beginning November 1, 2013. The contract provided for the City to have the option to extend the term of the contract for three additional one-year periods and thereafter, automatically renew for successive one year periods. This is the first of three additional one-year renewal options.

Council Member Stinneford motioned to approve the renewal of RFP No. 011-13 for Utility Billing and Municipal Court Collection Services with American Municipal Services.

Council Member Tompkins seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Bynum, Council Members Stinneford, Tompkins, Price, Eilenfeldt, and Zimmer

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 3. AUTHORIZED PURCHASE OF LIBRARY MATERIALS

Mayor Martin advised that the City of Euless, as a paid member of the State of Texas CO-OP Program, annually purchases library print and multimedia materials through Ingram Library Services, Inc., One Ingram Boulevard, La Vergne, Tennessee. The estimated expenditure is \$200,000.

Council Member Price motioned to authorize the purchase of library materials through the State of Texas CO-OP Program.

Mayor Pro Tem Bynum seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Bynum, Council Members Stinneford, Tompkins, Price, Eilenfeldt, and Zimmer

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 4. AUTHORIZED PURCHASE OF VARIOUS VEHICLES

Assistant City Manager Barker advised the City Council that two replacement vans, one for the Parks and Recreation Department and one for the Police Department, will be

purchased from Silsbee Ford, 1211 Highway 96 North, Silsbee, Texas, through the BuyBoard Cooperative Purchasing Program. The estimated expenditure is \$70,268.

Council Member Eilenfeldt motioned to authorize the purchase of vehicles through the BuyBoard Cooperative Purchasing Program from Silsbee Ford.

Council Member Stinneford seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Bynum, Council Members Stinneford, Tompkins, Price, Eilenfeldt, and Zimmer

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 5. AUTHORIZED PURCHASE AND INSTALLATION OF SPORTS TURF

Assistant City Manager Barker advised that the purchase and installation of sports turf at The Parks at Texas Star from Geo Surfaces – Global Synthetics Environmental, LLC, 6326 Highland Drive, Baton Rouge, LA, is part of the Texas Star Phase VI project and includes the installation of sports turf in the infields of Arlington, Yankee, Royal, Wrigley, and Veteran's fields. The purchase is through the TIPS Interlocal Purchasing System in the amount of \$1,006,950.

Mayor Pro Tem Bynum motioned to authorize the purchase and installation of sports turf through the Interlocal Purchasing System from Geo Surfaces – Global Synthetics Environmental, LLC.

Council Member Tompkins seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Bynum, Council Members Stinneford, Tompkins, Price, Eilenfeldt, and Zimmer

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 6. APPROVED CITY COUNCIL MINUTES

Council Member Stinneford motioned to approve the City Council minutes of the regular meeting of October 11, 2016.

Council Member Eilenfeldt seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Bynum, Council Members Stinneford, Tompkins, Price, Eilenfeldt, and Zimmer

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 7. PUBLIC COMMENTS

There were no public comments.

ITEM NO. 8. REPORTS

City Manager

No report given.

City Attorney

No report given.

City Council

Mayor Martin announced that the annual Trunk or Treat event will be held Saturday, October 29, 2016, from 4:00 p.m. to 6:30 p.m. in the Aquatic Park parking lot. Additionally, she advised that early voting for the November 8, 2016 General Election has begun and provided the early voting dates and times.

October 24 through 28	Monday through Friday	8:00 a.m. to 5:00 p.m.
October 29	Saturday	7:00 a.m. to 7:00 p.m.
October 30	Sunday	11:00 a.m. to 4:00 p.m.
October 31 through November 4	Monday through Friday	7:00 a.m. to 7:00 p.m.

ITEM NO. 9. ADJOURN

Mayor Martin adjourned the meeting at 7:13 p.m.

APPROVED:

ATTEST:

Linda Martin, Mayor

Kim Sutter, TRMC, City Secretary